

## Swim Central Update - February 2021

The way Swim Central looks for Club Administrators will change 17 February 2021.

See below images with highlighted changes

## NEW LOOK TO YOUR CLUB'S SWIM CENTRAL ENTITY PAGE

Club Admins - The Entity Management icon in Swim Central is now 'Administration'.

9	swim central						
	Shopping Cart	Hi Parent, Here's your swim central Dashboard					
2	Messages						
*	Events	Some purchases are awaiting payment	Review				
Ō	Results	Parent NAME's Certificate documents expired 147					
岸	Store	Parent NAME's Certificate documents expired 147 days ago Review					
÷	Profiles	Events closing soon					
P	Accreditations	Lyenta closing soon					
•	Groups						
9	Locate an Event						
•	Administration	Events attending					
¢\$	System						
?	Help						

## What has changed? NEW LOOK ADMINSTRATION DASHBOARD

Navigation panel colours are different between pages **Dark Blue** - *Administration* **Light Blue** - *Personal profile* Quick Access to commonly used 'Admin' icons - **Events, Products, Members, Events, Reporting. All entity icons now found under 'About'** 

**'Notifications'** outstanding items requiring club administrator action - Missing club details, Refund approval, Sports Vouchers, Document approval, Member messages. **Select '>'** to review & action the listed items.

'Status' drop down shows a list of current events hosted by your club and active products.

To exist Administrator mode Select '**Profile icon'** (**1**) or '**Back to Profile'** under Admin Home.

9	swim central								tanya.matic@sa.	swimming.	org.au Log Out
	Back to Profile	Back to Legacy Selector									
-	Admin Home	South Australia		*				Sear	ch for club / member Q	·	
	Products	Swimming Australia / South Australia						3	notifications		
	Members ACTIVE MEMBERS		1 LIVE EVENTS			\$0 ACCOUNT BALANCE		То	day		
	Events							•	There are 2 purchase refunds requiring assessment	>	
¢	Reporting	Status		Attendees	Date	Events	- Events	•	There is 1 voucher awaiting assessment	>	
R	Coaching		)pen & MC Championships	Attendees	19.2.2021	• Live	Products		You have 1 new message to review	>	
	About (Legacy Home)	South Australia		4	17.2.2021		Descendants				
8	Help		View All								
											Dees 1 of 3

## Whats' New



HELP DESK	-	Administration
HELF DESK	<b>O</b> o	System
	?	Help

- Click on the new **'Help'** icon New centralized online Helpdesk is now live in Swim Central and will continue to evolve at <u>https://support.swimming.org.au</u>
- For state specific help <u>https://sa.swimming.org.au/swim-central</u>

	Submit a request Sign in
ral Suppo	ort Centre
	Q
Parents	Club Admin
	ral Suppo Parents

Can't find the help you are looking for

Select 'Submit a request' complete the form with details of your inquiry and select 'Submit'

Sentral	Submit a request Sign in
Swim Central Sup	oport Centre
How can we help you?	Q
Swimming Australia Online Support Portal > Submit a request	
Submit a request	
Your enail address	
What does your query relate to? (optional)	
Subject	
Description	
Please error the details of your request. A member of our support still will request as soon as possible.	
Customer's Priority (optional)	
Attachments (optional) Add file in drap file here	
S.col	