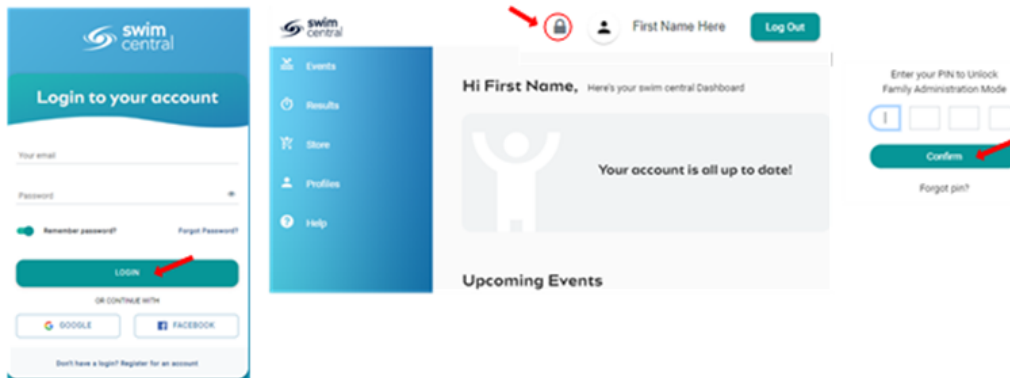


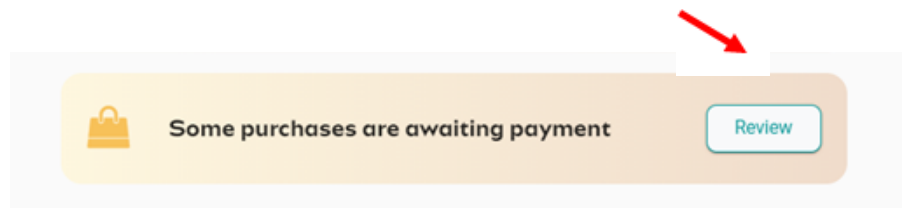
HOW DO I ACTION A PENDING PAYMENT?

Sometimes payments end up pending due to system glitches or a delay in completing the transaction in that items were put in a trolley, but payment was not processed. This help guide is for **Individual or Parent/Principal members** to action payments stalled at the pending stage in Swim Central.

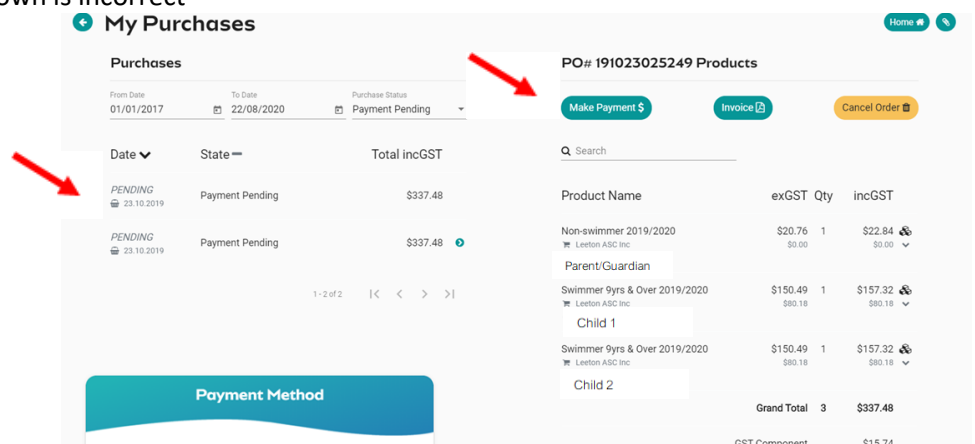
Login and **unlock** your individual profile.



On your personal dashboard a Pop Up notification will appear **'Some purchases are awaiting payment'**
Click **'Review'**



To view the product breakdown click on the **'Payment Pending'**
Select **'Make Payment'** to complete the transaction OR select **'Cancel Order'** if the product breakdown is incorrect



To complete the transaction enter Credit Card details
Click **'Agree with T & C's'**
Click **'Buy Now'**

