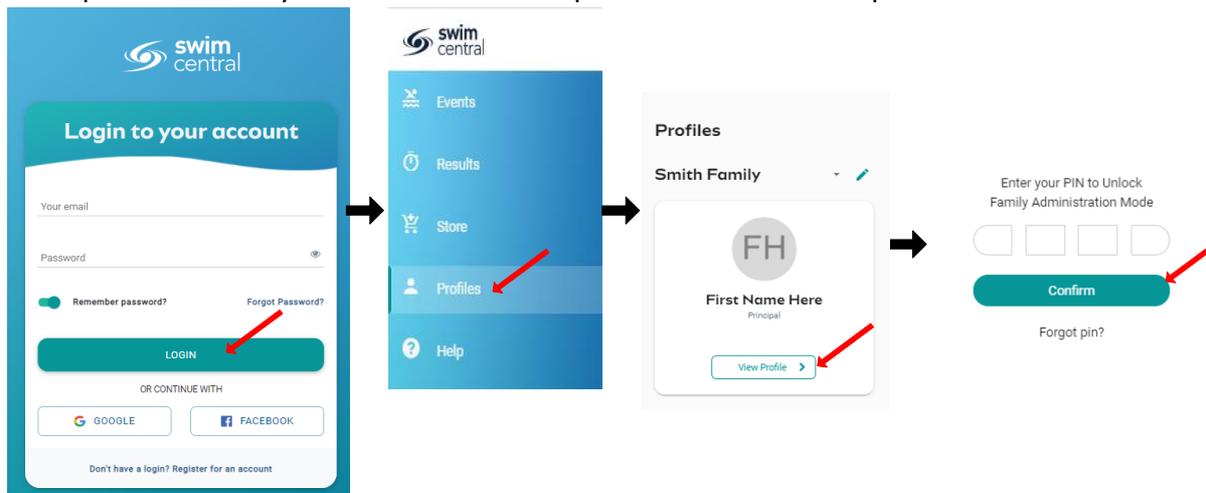


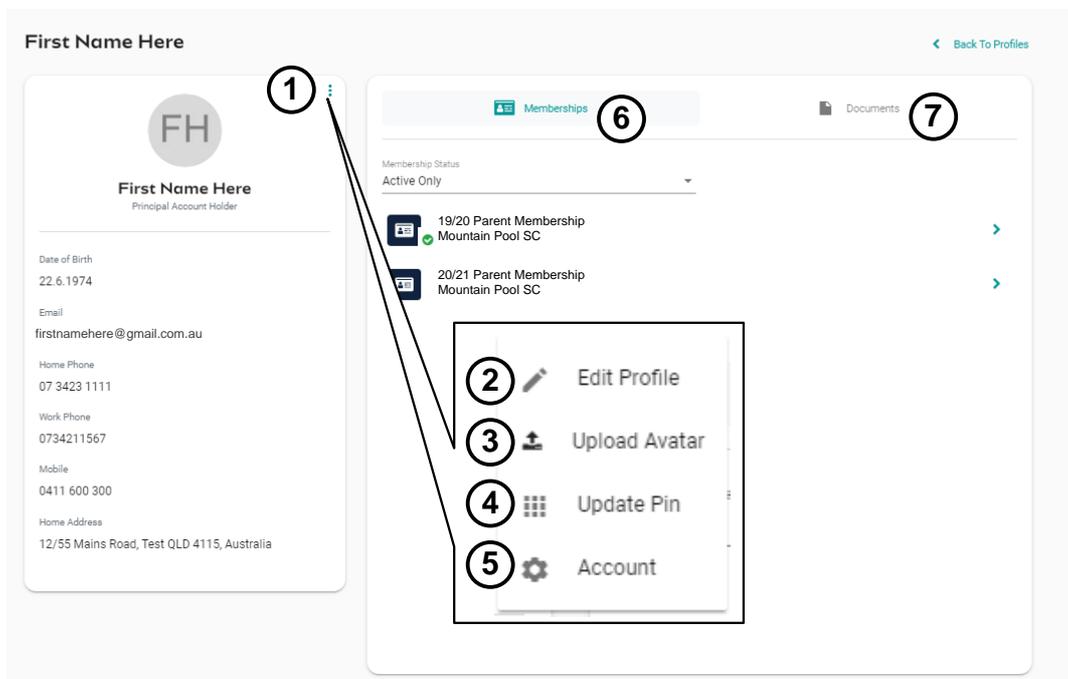
HOW DO I UPDATE UP A PROFILE - New 08/09/20

All personal information is located in once central location. Under Profile you will be able to view and update personal details, view each profiles memberships and documents.

Login to Swim Central and from your family **Dashboard** select **Profiles** from the left-hand navigation panel. Select 'View Profile', for the **Principal Account Holder Profile** and you will be required to enter your PIN. For all other profiles a PIN is not required.



The Profile screen is used to modify personal information for an individual profile. Select the individual items from the table below for detailed information

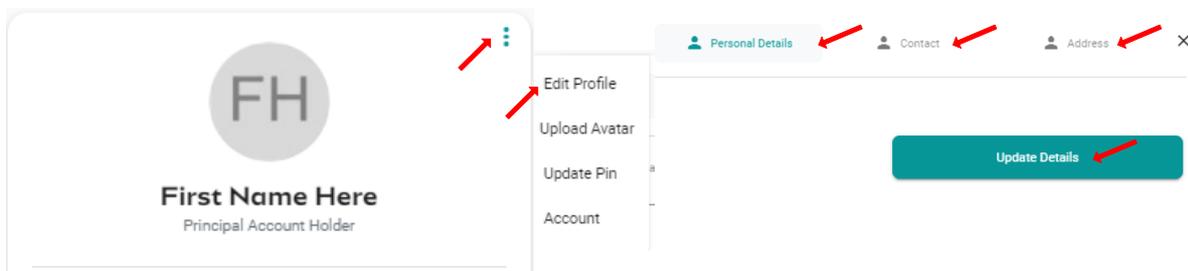


<input type="radio"/>	To Open 'Edit' Window	<input type="radio"/>	Edit Profile
<input type="radio"/>	Upload Avatar	<input type="radio"/>	Update PIN
<input type="radio"/>	Account	<input type="radio"/>	Memberships

<input type="radio"/>	Documents		
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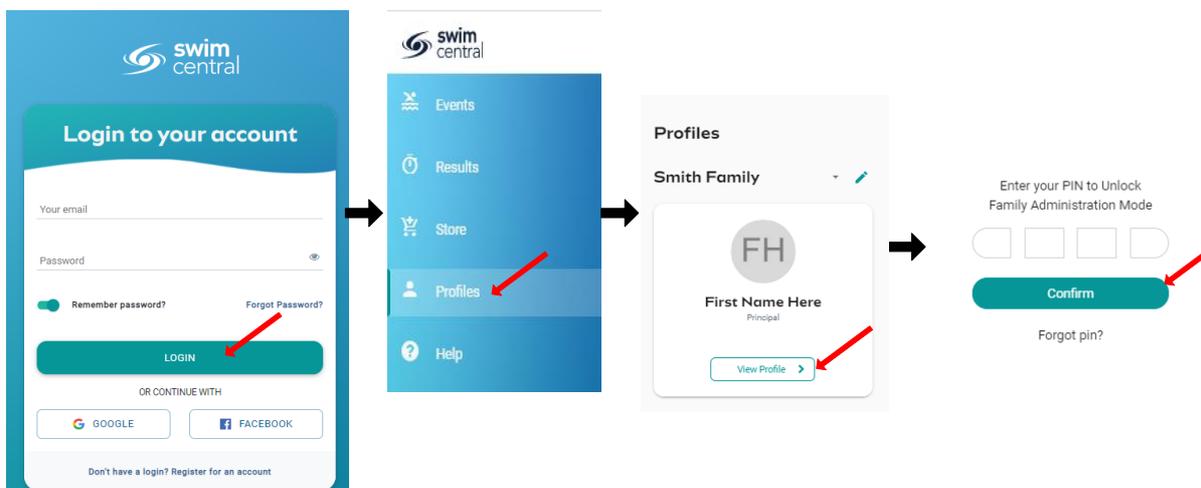
HOW TO EDIT PERSONAL DETAILS, CONTACT DETAILS, ADDRESS - New 08/09/20

From the Profile Summary select the 3 dots in the top right and select 'Edit Profile' from the drop-down box. Update any relevant information by toggling through the navigation icons at the top of the page. Once you have completed all your updates select 'Update Details'. You will see a pop up at the bottom of the screen that displays, 'Profile Updated' you will be taken back to the *Profiles* screen.

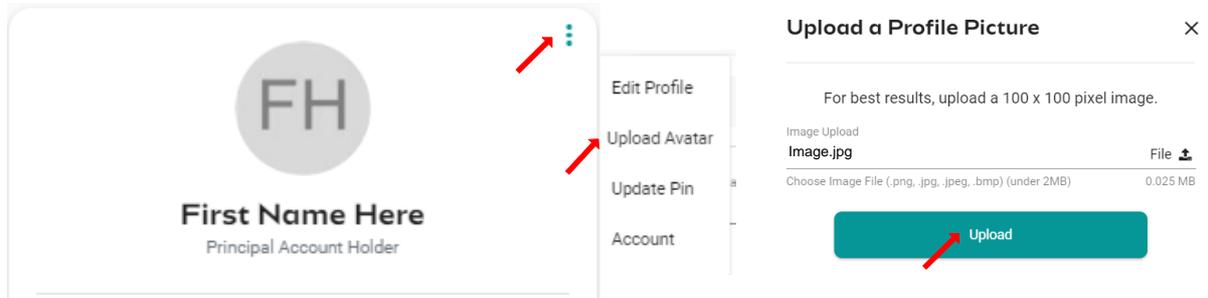


HOW TO UPLOAD AN AVATAR - New 08/09/20

Login to Swim Central and from your family **Dashboard** select **Profiles** from the left-hand navigation panel. Select View Profile, for the **Principal Account Holder Profile** you will be required to enter your PIN. For all other profiles a PIN is not required.

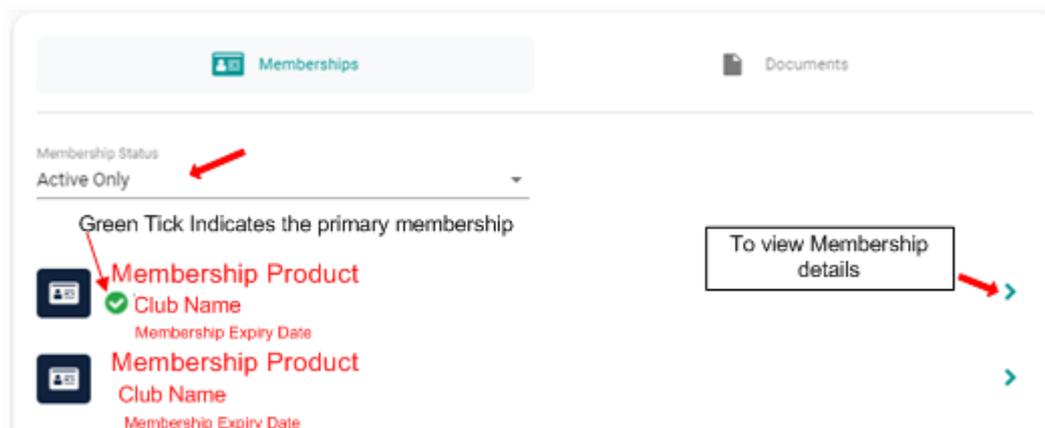


From the Profile Summary select the 3 dots in the top right and select 'Upload Avatar' from the drop-down box. Select **File**  and choose an image file (Png, Jpeg or Bmp) to upload. Select 'Upload' and a pop-up screen will appear at the bottom displaying 'Avatar Uploaded'

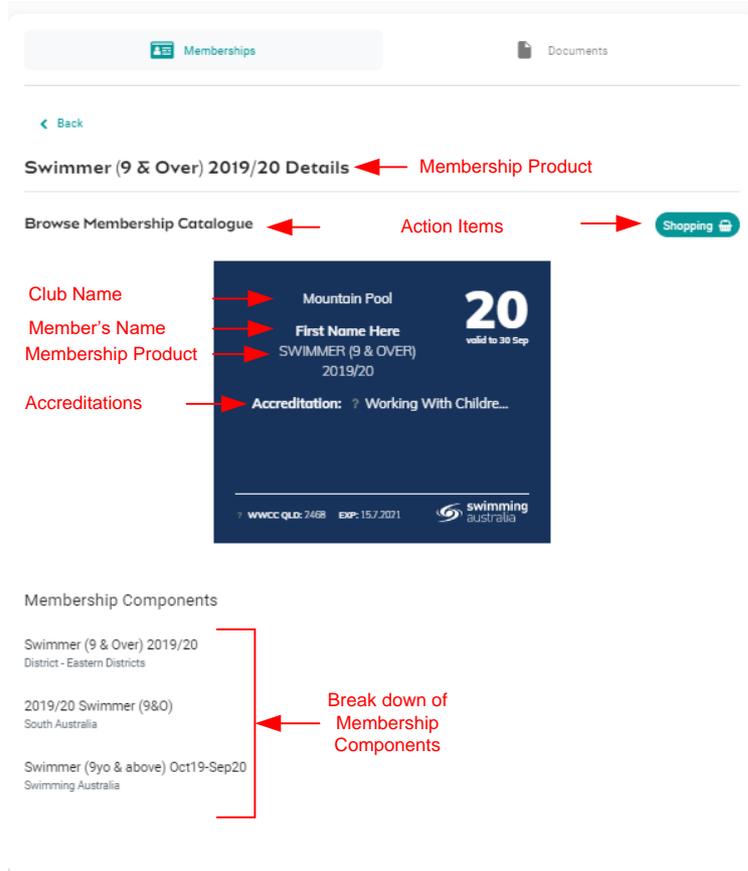


HOW TO VIEW MY MEMBERSHIP — Update 02/10/20

From the individual Profile Summary page, a full list of active and expired memberships are shown.



Select  to view detailed information about that membership



The screenshot shows the 'Swimmer (9 & Over) 2019/20 Details' page. At the top, there are tabs for 'Memberships' and 'Documents'. A 'Back' link is visible. The main title is 'Swimmer (9 & Over) 2019/20 Details', with a red arrow pointing to it from the label 'Membership Product'. Below the title, there are three buttons: 'Browse Membership Catalogue' (with a red arrow pointing left), 'Action Items' (with a red arrow pointing right), and 'Shopping' (with a shopping cart icon). The central part of the screen displays a membership card for 'Mountain Pool' with a '20' badge indicating validity until 30 Sep. The card lists 'First Name Here' and 'SWIMMER (9 & OVER) 2019/20'. Below the name, it shows 'Accreditation: Working With Childre...'. At the bottom of the card, it displays 'wwcc qld: 7468 exp: 15.7.2021' and the 'swimming australia' logo. To the left of the card, there are four red arrows pointing to the card with labels: 'Club Name', 'Member's Name', 'Membership Product', and 'Accreditations'. Below the card, there is a section titled 'Membership Components' with a list of three items: 'Swimmer (9 & Over) 2019/20 District - Eastern Districts', '2019/20 Swimmer (9&0) South Australia', and 'Swimmer (9yo & above) Oct19-Sep20 Swimming Australia'. A red bracket groups these three items, with a red arrow pointing to it from the label 'Break down of Membership Components'.

Below is a list of Action Items that can be completed from the Membership Product screen

- | | | |
|---------------------------------------|---|--|
| My Primary Membership |  | Indicates your Primary Membership |
| Promote Membership |  | To Make a Membership Your Primary |
| Transfer Options Available (1) |  | To Transfer to Another Club |
| Browse Membership Catalogue |  | To Purchase a Membership |