

POLICY

Perpetual Trophies

POLICY No: 5009

EFFECTIVE: 12th June 2007



The purpose of this document is to provide guidance in relation to creating and reviewing trophies.

THE POLICY

Any proposal for creation of a trophy to be presented in respect of any event or award connected with a competition conducted by SwimmingSA shall be considered by the Board. In special circumstances trophies may be presented on a once off basis, but it is preferable that they be perpetual.

Only in exceptional circumstances will trophies be named after individuals. A typical situation may be a Life Member who continued to offer significant service to SwimmingSA or its member bodies subsequent to the award of Life Membership.

Perpetual trophies should be named after sponsors only where significant amounts of sponsorship are involved over an extended period. There should be provision for the trophy to revert to SwimmingSA at the cessation of the sponsorship, allowing SwimmingSA to rename the trophy and use it for other purposes.

Once off trophies should only be named after sponsors where there is significant sponsorship involved.

Adoption of Strategies

The proposer of a trophy will be required to submit full documentation to support the creation of a new trophy including:-

- the name of the trophy
- the reason why the trophy is proposed
- the basis on which the recipient will be selected
- whether it is perpetual or once off
- whether there will be replicas awarded as well as the perpetual trophy.
- how the trophy and replicas (if any) will be funded.
- any special conditions such as :-
 - an escape clause in the event there is no suitable recipient.
 - any special conditions in the case of repetitive winners.
 - action to be taken in the event of tied results.

Once the Board has approved the criteria proposed for a trophy, SwimmingSA will procure a suitable trophy that is consistent with other SwimmingSA trophies. The donor will then be invoiced by SwimmingSA for the trophy plus the engraving charges incurred.

Central Measurement

To ensure people have adequate information a link will be made available on the SwimmingSA website and regularly updated for association representatives.